What follows is a brief outline of the steps you must take to obtain your I-20 from UCLA. Detailed information on how to get your I-20 can be found at www.admissions.ucla.edu/newbruins/i-20. Please visit this site right away, review all pages thoroughly, and follow all instructions to avoid delays in the processing of your I-20.

TO GET AN I-20, YOU MUST:

- submit your electronic Statement of Intent to Register [SIR];
- complete and return a Confidential Financial Statement [CFS] at www.admissions.ucla.edu/CFS;
- scan and upload a copy of the name/picture page of your passport [if you have one]. The name on your I-20 must match the name on your passport. To help you avoid any problems securing your visa and entering the U.S., we will update your name on our student record database to match your passport name; and for students currently studying in the U.S., have your U.S. school release your SEVIS record to UCLA.

OTHER REQUIREMENTS
Be sure to keep photocopies of your CFS and all financial documents you scan and upload because proof of funding may be required when you request your visa.

Your Address
International students are required to maintain current address information on the University Record System Access [URSA] database at www.ursa.ucla.edu. If you do not list your correct address, it can prevent the issuance of your I-20 and delay other important University mail. Post office boxes are not acceptable as either permanent or mailing addresses.

- Permanent Address Outside the U.S.
  All international students are required to list their home country address as their permanent address. Do not list a U.S. address as your permanent address; doing so will prevent the processing of your I-20.

- Mailing Address
  This is the address where all UCLA documents—including the I-20—will be mailed. You are responsible for updating your mailing address any time it changes. Important documents may not reach you if we have outdated address information. Your I-20 will be sent to the mailing address on URSA, so your mailing address on URSA must be current and accurate. You can check and/or update your mailing address by logging into URSA at www.ursa.ucla.edu and clicking on “Update Address Information” in the “Personal” column on the right.

  Your I-20 will be mailed to you via Fedex and the cost of shipment will be charged to your BruinBill account.

  Mandatory Visa Workshop
  F-1 students are required to attend the Mandatory Visa Workshop which is given as part of the New International Student & Scholar Orientation [NISSO] led by the Dashew Center for International Students and Scholars [DCISS]. Please refer to the DCISS website for workshop dates and registration information at www.internationalcenter.ucla.edu.

  ENTERING THE U.S.
  To enter the U.S. as a student, you must present the following items to the Immigration Officer:

- a valid passport with a valid U.S. entry visa;
- a SEVIS I-20 issued by UCLA;
- evidence of financial resources;
- UCLA admission letter; and
- a paper receipt for the SEVIS fee.

CONTACTING UCLA
For information specific to international students, visit www.admissions.ucla.edu/newbruins/intl.

For questions about your I-20:
1. Log back into www.admissions.ucla.edu/CFS to view the status of your I-20 application.
2. Questions? Email us at intlbruins@saonet.ucla.edu.

For general information on what you need to do between now and the beginning of classes, visit the New Bruins website at www.admissions.ucla.edu/newbruins/tr.
CONTACT INFORMATION

Undergraduate Admissions and Relations with Schools
1147 Murphy Hall
Los Angeles, California 90095-1436
310.206.3101
310.206.1206 [fax]
newbruins@saonet.ucla.edu
www.admissions.ucla.edu

General Information
405 Hilgard Avenue
Los Angeles, California 90095
310.825.4321
www.ucla.edu

Alumni Association
James West Alumni Center
310.825.2586
www.uclalumni.net

Dashew Center for International Students and Scholars [DCISS]
106 Bradley Hall
310.825.1681
www.internationalcenter.ucla.edu

Writing Programs
146 Humanities Building
310.206.1145
www.wp.ucla.edu

Financial Aid Office
A-129 Murphy Hall
310.206.0400
www.fao.ucla.edu

General Catalog
www.registrar.ucla.edu/catalog

Housing Assignment Office
360 De Neve Drive
310.206.7011
www.housing.ucla.edu

Office of Students with Disabilities [OSD]
A-255 Murphy Hall
Voice 310.825.1501
TDD 310.206.6083
www.osd.ucla.edu

New Student and Transition Programs [Orientation]
201 Covel Commons
310.206.6685
www.orientation.ucla.edu

Registrar’s Office
1105 Murphy Hall
310.825.1091
www.registrar.ucla.edu

Schedule of Classes
www.registrar.ucla.edu/schedule

Student Financial Services [BruinBill]
1121 Murphy Hall
310.825.9194
www.sfs.finance.ucla.edu

Summer Sessions
1147 Murphy Hall
310.825.4101
www.summer.ucla.edu

Transportation Services
555 Westwood Plaza
310.794.RIDE [7433]
www.transportation.ucla.edu

UCLA Police Department
601 Westwood Plaza
310.825.1491
www.ucpd.ucla.edu

UCLA Store
Ackerman Union
310.825.7711
www.uclastore.com

Veterans Resource Office
310.206.6915
www.veterans.ucla.edu